

First Judicial District of Pennsylvania's ("FJD")

Request for Proposal ("RFP")

For

Stout Center's Courtroom Window Treatment Project

Dated April 26, 2016

VENDOR'S QUESTIONS AND ANSWERS ("Q&A")

<http://courts.phila.gov>

PLEASE BE ADVISED THAT THE ROBBING AND JURY ROOM MEASUREMENTS, WHICH WERE OMITTED FROM THE ORIGINAL RFP, HAVE BEEN ATTACHED TO THIS Q&A AS AN ADDENDUM TO ATTACHMENT #1.

EXCEPT THOSE MODIFICATIONS STATED ABOVE, ALL OTHER TERMS AND CONDITIONS OF THE RFP REMAIN IN FULL FORCE AND EFFECT.

Q1. Are we required to complete the work for the project during off hours, i.e. nights and weekends, or will they temporarily close down the rooms and/or floors one at a time?

At this time, it is the FJD's intent to have all work completed after normal business hours (evening and/or weekends). Generally, all courtroom activity/operations concludes by 5:00 p.m., Monday through Friday.

Q2. During the walk-through tour on May 6th, we were informed that only union personnel were to be hired. However, the RFP document states that the FJD does not require the selected vendor to hire/employ unionized personnel? Which policy controls?

Unionized personnel will be required. Although the RFP document states that the FJD does not require unionized personnel so long as employees are compensated at the current prevailing wage, the Stout Center for Criminal Justice is a building owned and operated by the City of Philadelphia. Accordingly, the City's policies control so unionized labor will be required.

Q3. Upon removal of the existing blinds and drapes, is there space available in the building's dumpsters to house the old window treatments and packing materials waste? If not, is there a designated area where an additional dumpster might be placed for such purposes?

There is a trash compactor on site for ordinary building trash and refuse. Typically, it is the vendor's responsibility to arrange for the removal of waste that exceeds the capacity of the compactor. There may be limited space available for a dumpster on the loading dock subject to the court's discretion.

Q4. How will payments be handled for laborers, vendors, etc.?

The Selected Vendor will be the sole point of contact with regard to all contractual matters and assume responsibility for all invoicing relative to the project including any/all services, materials, labor, etc.

Q5. Is the First Judicial District tax exempt?

Yes

~END~

ADDENDUM TO
RFP'S ATTACHMENT 1

JURY AND ROBINING ROOM WINDOW MEASUREMENTS

10TH FLOOR

Per Building Management, below represents the existing Window Measurements for the Jury and Robing Rooms on the 10th Floor which are alleged to be applicable to all eligible jury and robing room windows from the 4th to the 11th floors. Please be advised that the Selected Vendor will be responsible to obtain exact measurements to ensure product/installation accuracy.

CR 1001	JURY ROOM - WINDOW 118 ¼" W X 97 ½" H
	ROBING ROOM - WINDOW 58 ¼" W X 97" H
CR 1002	JURY ROOM - WINDOW 118 ¼" W X 97 ½" H
	ROBING ROOM - WINDOW 58 ¼" W X 97" H
CR 1003	JURY ROOM - NO WINDOW
	ROBING ROOM - WINDOW 58 ¼" W X 97" H
CR 1004	JURY ROOM - #1 WINDOW 58 ¼" W X 97" H
	JURY ROOM - #2 WINDOW 58 ¼" W X 97" H
	ROBING ROOM - WINDOW 58 ¼" W X 97" H
CR 1005	JURY ROOM - #1 WINDOW 58 ¼" W X 97" H
	JURY ROOM - #2 WINDOW 58 ¼" W X 97" H
	ROBING ROOM - WINDOW 58 ¼" W X 97" H
CR 1006	JURY ROOM - NO WINDOW
	ROBING ROOM - WINDOW 58 ¼" W X 97" H
CR 1007	JURY ROOM - WINDOW 118 ¼" W X 97 ½" H
	ROBING ROOM - WINDOW 58 ¼" W X 97" H
CR 1008	JURY ROOM - WINDOW 118 ¼" W X 97 ½" H
	ROBING ROOM - WINDOW 58 ¼" W X 97" H