

***FIRST JUDICIAL DISTRICT
COURT OF COMMON PLEAS
TRIAL DIVISION - CIVIL
MUNICIPAL COURT APPEAL PROGRAM***

NOTICE TO THE BAR

**RE: Procedures for Filing Discovery Motions in
Municipal Court Appeals Cases–Money Judgment Matters**

Discovery motions in Municipal Court Appeals cases–Money Judgment matters only, formally assigned to designated Municipal Court Judges, shall no longer be filed with the Civil Motions Program. Effective immediately, these motions shall be processed in accordance with Phila. Civ. Rule *206.2 and scheduled for a discovery hearing before the Trial Division Civil Motions Judge.

A discovery hearing may be scheduled by submitting a completed hearing request form, along with the \$30 motion filing fee, to Room 287 City Hall, Philadelphia Pa. Forms may be obtained by contacting the Discovery Program at 215-686-4246, or by downloading the form from the Court's website at <http://courts.phila.gov>.

***HONORABLE JAMES J. FITZGERALD, III
ADMINISTRATIVE JUDGE
TRIAL DIVISION***

***HONORABLE WILLIAM J. MANFREDI
SUPERVISING JUDGE
TRIAL DIVISION - CIVIL***