



To: ALL JUDGES OF THE COURT OF COMMON PLEAS

**From: FREDERICA A. MASSIAH-JACKSON
PRESIDENT JUDGE, COURT OF COMMON PLEAS**

**Subject: ELECTION DAY JUDICIAL ASSIGNMENTS
Special Election - Tuesday, March 9, 2004**

ORDER

AND NOW, this 24th day of February, 2004, the following Election Court assignments are made, which shall supersede other assignments, during the scheduled Election Court hours only:

In the event of a personal emergency, the assigned judges must arrange for substitutes with any judge not assigned herein. If substitutions are made, the information must be provided to the Office of the President Judge as soon as possible.

I. CENTRAL ELECTION COURT - 7th District - Bustleton Avenue and Bowler Street

The 7th Police District, will be the central location for all records of the Registration Division, Board of Elections and the Prothonotary. Central Election Court will convene at 7 AM and will remain open continuously until 10 PM. (Phone: 215-686-3070)

Judges assigned to the Central Election Court will have jurisdiction over all election matters. The Central Election Court will also entertain Voter registration/binder issues for voters who reside in areas which do not have a convenient Divisional Election Court. No judge who is not assigned to Central Election Court shall take any action with respect to any election matter, unless prior approval is obtained from the President Judge. The assigned Central Election Court Judges shall provide their regularly assigned court reporter and their personal tipstaff to assist them in their Election Day duties.

Judge

Court Reporter

7 AM to 2:30 PM
2:30 PM to 10 PM

Honorable Margaret T. Murphy McKeown
Honorable Chris R. Wogan

Kathy Robins
Sharon Jericho

The Committee of Seventy has requested that we ask judges to remind voters to re-register. Some voters incorrectly assume that an Election Day Order from a judge permitting them to vote at a particular election also restores their names to the binders. This is not the case. Registration forms will be available in each Divisional Court and judges should advise voters that they can complete their registration immediately by filling out registration forms. The forms will subsequently be picked up from each Divisional Court by representatives of the Registration Commission.

II. STANDBY ASSIGNMENTS

Judges with standby assignments may only be called upon by the President Judge to preside in Central Election Court in the event of unforeseen events. The standby judge must be available between the hours of 7 AM and 10 PM either in his chambers or at home:

Honorable Robert J. Matthews

III. ELECTION BOARD PETITIONS

Petitions (**original and two copies**) to Fill Vacancies in Election Boards (judge of election, majority inspector, minority inspector) must be filed with the Clerk of Quarter Sessions (Room 310, Criminal Justice Center, 1301 Filbert Street, Philadelphia, PA.) before 3:00 p.m. on March 2, 2004.

A hearing on the Petitions to Fill Vacancies in Election Boards will be held in Courtroom 643 City Hall, on March 3, 2004, at 10:00 a.m., President Judge Frederica A. Massiah-Jackson presiding.

IV. OFFICIAL ELECTION COUNT

The official election count will commence on Friday, March 12, 2004, at 9:30 a.m., at Riverview Place, 6th Floor, Delaware Avenue and Spring Garden Street, Philadelphia, Pennsylvania.

*This Election Schedule is available on the First Judicial District Web Site at:
[HTTP://COURTS.PHILA.GOV](http://COURTS.PHILA.GOV).

BY THE COURT:

FREDERICA A. MASSIAH-JACKSON, P.J.