

NOTICE

The Orphans' Court Cover Sheet has been revised with the assistance of the Bar, and shall be used effective on April 30, 2001. The revised Cover Sheet has been updated to combine three forms into one. The Cover Sheet can be downloaded from the First Judicial District's Website (at <http://courts.phila.gov>) completed on-line and printed.

Date: April 23, 2001
Honorable Joseph D. O'Keefe
Administrative Judge,
Orphans' Court Division
Court of Common Pleas

Court of Common Pleas of Philadelphia County
Orphans' Court Division

Cover Sheet

FOR COURT USE ONLY		
ASSIGNED TO JUDGE		
CONTROL NO.		
<i>Responding parties must include this number on all filings.</i>		
NAME OF ESTATE		
ORPHANS' COURT NUMBER		
TYPE OF ESTATE		
<input type="checkbox"/> Decedent's Estate <input type="checkbox"/> Trust Inter Vivos <input type="checkbox"/> Testamentary Trust <input type="checkbox"/> Incapacitated Person <input type="checkbox"/> Minor <input type="checkbox"/> Principal (<i>power of attorney</i>) <input type="checkbox"/> Non-Profit Corporation <input type="checkbox"/> Other (<i>specify</i>) _____		
FILING PARTY'S RELATIONSHIP TO ESTATE		
PLEADING OR DOCUMENT FILED		
NAME OF FILING PARTY		
ADDRESS		
<p>TO THE CLERK OF ORPHANS' COURT:</p> <p>Kindly enter my appearance on behalf of _____</p>		
NAME OF FILING ATTORNEY OR PARTY		
ADDRESS		
PHONE NUMBER	FAX NUMBER	
SUPREME COURT IDENTIFICATION NO.		
E-MAIL ADDRESS		
SIGNATURE OF FILING ATTORNEY OR PARTY		
DATE		
OTHER REPRESENTED PARTIES (<i>Name, address, and telephone number of all counsel already of record. If needed, use separate sheet.</i>)		
Is notice required? <input type="checkbox"/> No <input type="checkbox"/> Yes. Copy of notice attached to pleading. Date of Notice: _____ <input type="checkbox"/> Yes. All joinders are attached.	If Citation is requested: 1. Was Citation against Respondent previously issued? <input type="checkbox"/> Yes <input type="checkbox"/> No 2. If yes, date of service:	Has another petition been decided in this case? <input type="checkbox"/> Yes <input type="checkbox"/> No Is another petition pending? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, identify the Judge:
FOR COURT USE ONLY - FIRST FILINGS ONLY		
DATE OF BIRTH	DATE OF DEATH	
REGISTER OF WILLS NUMBER		