

**INSTRUCTIONS TO OBTAIN
CERTIFIED COPIES OF DIVORCE DECREES**
(Actions in Divorce Filed ONLY in Philadelphia County from 1885 to Present)

Fee: \$41.58

A certified Divorce Decree can be obtained in the Office of Judicial Records Civil Filing Unit, Room 296, City Hall either over-the-counter or by written request.

If a written request is being submitted the following information must be provided to conduct a search of our indices.

1. The name of both husband and wife (married last name);
2. Exact year of divorce (if the exact year is unknown, please provide a 5 year window in which we conduct our search); and
3. A self-addressed stamped envelope and a money order/or certified check in the amount of \$41.58, payable to *Office of Judicial Records*.

Forward your written request to the following address:

Office of Judicial Records
Civil Filing Unit – Certifications
Room 296, City Hall
Broad & Market Streets
Philadelphia, PA 19107

If you have any questions, please contact our office at 215-686-4252.