First Judicial District of Pennsylvania
Philadelphia County
RULE 509 REQUEST FORM

NAME OF REQUESTOR:

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Last First Middle

SUBMIT TO:
First Judicial District of Pennsylvania
Public Access Unit-Financial Records
rule509@courts.phila.gov
Room 371 City Hall
Philadelphia, PA 19107

Mailing Address: _____

City _____ State _____ Zip _____ Phone _____

E-mail _____ Fax _____

Please identify each of the documents that are requested. It is important that your request be as specific as possible so that we may determine whether we have these documents.

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Information related to standard fees and procedures may be found on the website at the Pennsylvania Courts at https://ujsportal.pacourts.us/FinancialRecords/FinancialRecords.aspx and on the First Judicial District's web site at http://www.courts.phila.gov/publicaccess/. Pre-payment will be required if expected compliance costs exceed $100.

The FJD's Fee Schedule is available at **http://www.courts.phila.gov/pdf/fees/Public-Access-Fee-Schedule.pdf.**

Signature: _____ Date: _____

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1-24-18