

**FAMILY COURT DIVISION
ADMINISTRATIVE REGULATION #00-04**

CONTINUANCE POLICY - DOMESTIC RELATIONS DIVISION

EFFECTIVE WEDNESDAY, NOVEMBER 1, 2000, WHEREAS: (1) the orderly administration of justice requires that the Court or other presiding officer reach disposition for all filings in a timely manner; and (2) unnecessary continuances inhibit timely dispositions for both the party seeking the continuance, as well as for parties in other cases whose cases must be scheduled at a later date to accommodate the continuance for the first party,

IT IS HEREBY ORDERED that the following continuance policy is implemented in the Domestic Relations Division:

- (1) All requests for continuance must be in writing to the Court or presiding officer, and must specify the reason that the continuance is being requested; all opposing parties and/or counsel must be copied with said request.
- (2) In order for the Court or presiding officer to accurately and easily identify the specific scheduled event for which the continuance is being requested, the request must also include the caption of the case, the names of the parties, the matter pending, the date, time and place of the scheduled event, and the position of the opposing parties or counsel with regard to the continuance request.
- (3) Continuance shall only be granted for good cause shown, and agreements to continue the case by the parties or counsel are not sufficient to stay the provisions of this Administrative Regulation.
- (4) Unless the party requesting the continuance receives approval from the Court or presiding officer granting the continuance, the event shall proceed as scheduled. If either party fails to appear for the scheduled event without approval from the Court or presiding officer that a continuance is granted for that event, the underlying petition, complaint, motion, or other pleading may be disposed by the Court or presiding officer under applicable law.
- (5) NO REQUEST FOR A CONTINUANCE OF ANY CONFERENCE, HEARING, OR TRIAL SHALL BE CONSIDERED UNLESS IN WRITING TO THE COURT OR PRESIDING OFFICER AT LEAST 48 HOURS PRIOR TO THE SCHEDULED DATE, ABSENT AN EMERGENCY.
- (6) Counsel and parties are advised to notify the Court if an Order of Attachment is necessary.
- (7) Violations of this Regulation may result in the imposition of sanctions.

Date:

9-21-00

(s)Paul P. Panepinto

**Paul P. Panepinto
Administrative Judge
Family Court Division**