

**PHILADELPHIA FAMILY COURT
ADMINISTRATIVE ORDER #99-04**

In order to effectuate a more efficient and effective system of court appointment of counsel in Dependent Court cases, the following procedure is to be effective as of 11/15/99:

When counsel is needed to be appointed, all judges assigned to Dependent Court work (Courtrooms E, G, H, I), with the exception of Model Court, shall mark the file as follows: COURT TO APPOINT COUNSEL. The Dependent Court liaison representative will notify the Dependent Court operations office of the need for counsel to be appointed. All appointments will be made on a rotation basis by the office of the Dependent Court management from the Dependent Court list of qualified attorneys.

If there is a need to appoint counsel on an emergency basis in the courtroom, the Dependent Court manager will have available a list of attorneys assigned each day for this purpose. These assignments shall be for one day only. All Dependent Court counsel will be notified in advance by the manager of Dependent Court operations to ensure counsel is available in the courtroom.

Any exceptions to the foregoing procedure must be approved in writing by the Administrative Judge or his designee.

Date: November 8, 1999


**PAUL P. PANEPINTO
ADMINISTRATIVE JUDGE
FAMILY COURT DIVISION**