

**FAMILY COURT DIVISION**  
**ADMINISTRATIVE REGULATION #99-11**

**FEE SCHEDULE/PROCEDURE FOR DOMESTIC RELATIONS DIVISION**  
**Family Support Lien/Judgment Search for Purpose of Legal Name Change**

Effective thirty (30) days after publication in the *Pennsylvania Bulletin*, a \$20.00 fee is established by the Domestic Relations Division of the Philadelphia Family Court, for providing written certification of the existence or non-existence of family support judgments for an individual, for use as supporting documentation of the individual's Petition to Change Name.

In order to facilitate the search, the person or entity requesting the certification must submit sufficient information to identify the individual for whom the search is to be conducted, including that individual's name, social security number, date of birth, and address. A certified check, cashier's check, money order, or attorney's check in the amount of \$20.00, made payable to "Prothonotary," must accompany the written request for the certification, and be sent to:

**Clerk of Family Court**  
**34 S. 11<sup>th</sup> Street**  
**Room B-16**  
**Philadelphia, Pa. 19107**

The funds generated by this charge shall be forwarded to the Prothonotary of the First Judicial District of Pennsylvania, according to existing procedures for other fees collected by the Clerk of Family Court. The funds generated by this Administrative Regulation shall be set aside by the Prothonotary and remitted monthly to the Domestic Relations Division Accounting Unit, which shall maintain, account for, and distribute the funds in accordance with federal regulations governing funds collected under Title IV-D of the Social Security Act.

Date:

**DECEMBER 20, 1999**

**Paul P. Panepinto**  
**Administrative Judge**  
**Family Court Division**