

**Revised Exhibits**

**As Per**

**Joint General Court Regulation No. 98-2**

**Effective June 3, 2002**

**PHILADELPHIA PARKING AUTHORITY  
[ADDRESS], PHILADELPHIA, PA  
NOTICE OF IMMOBILIZATION AND IMPOUNDMENT OF VEHICLE SUBJECT TO SALE**

(Date)

(Last Known Registered Owner's Name)

(Address)

(City, state, zip)

Dear (Last Known Registered Owner):

The Philadelphia Parking Authority is informing you that on (Date of Tow), the following vehicle, registered in your name, was immobilized and/or impounded as authorized by the Traffic Court for violation(s) of the Motor Vehicle Code, 75 Pa. C.S. § 6309.2:

Vehicle Year:

State and Tag Displayed:

Vehicle Make:

Vehicle Identification Number:

Vehicle Color:

PPA Control Number:

You may recover the vehicle as provided by 75 Pa. C.S. § 6309.2.

Before you may recover the vehicle, you must appear in person at the Philadelphia Traffic Court, 800 Spring Garden Street, Philadelphia, PA to resolve any outstanding vehicle registration or operating privilege issues. You must bring with you the following: valid registration, proof of current insurance, and operator license, if applicable. You may call 686-XXXX for instructions on the procedure to be followed to recover your vehicle.

If the Philadelphia Traffic Court issues a Certificate of Release, you may recover this vehicle by bringing the Certificate of Release issued by the Philadelphia Traffic Court, valid registration, proof of current insurance, along with payment of the applicable towing and storage fees and other applicable fines or costs, to:

Philadelphia Parking Authority  
Impoundment Lot #1  
2501 Weccacoe Avenue  
Philadelphia, PA 19148  
(215)683-9550

Hours:  
M - Th 8:00 a.m. - 9:00 p.m.  
Fri- Sat 8:00 a.m. - 2:00 a.m.  
Sunday 7:00 p.m. - 2:00 a.m.

Pursuant to 75 Pa. C.S. § 6309.2 and Joint General Court Regulation No. 98-2, if this vehicle is not recovered within fifteen (15) days of the date of this notice, the Philadelphia Parking Authority will petition the Philadelphia Court of Common Pleas to sell this vehicle at public auction. A petition to sell this vehicle will be filed with the Court requesting leave to sell this vehicle at public auction on \_\_\_\_\_ at \_\_\_\_\_ a.m./p.m. at the following location: Philadelphia Parking Authority Lot #2, 2535 South Swanson Street, Philadelphia, PA 19148. If you do not recover your vehicle, you are responsible to remove any personal property from your vehicle 72 hours prior to sale from impoundment Lot #2, or we will dispose of the items.

**THIS IS THE FINAL NOTICE THAT YOU WILL RECEIVE BEFORE THE COURT ENTERS AN ORDER AUTHORIZING THE SALE OF THIS VEHICLE. IF YOU DO NOT RECLAIM THIS VEHICLE, THE COURT OF COMMON PLEAS WILL ISSUE AN ORDER GRANTING THE PETITION AS SET FORTH ABOVE AND AUTHORIZING THE SALE OF YOUR VEHICLE AT THE PUBLIC AUCTION SET FORTH ABOVE. THE VEHICLE WILL THEN BE AUCTIONED AS SET FORTH ABOVE, YOUR INTEREST WILL BE EXTINGUISHED, AND OWNERSHIP WILL VEST TO THE SUCCESSFUL BIDDER.**

Sincerely,  
IMPOUNDMENT OFFICIAL

FIRST JUDICIAL DISTRICT OF PENNSYLVANIA  
COURT OF COMMON PLEAS OF PHILADELPHIA COUNTY

In RE: : Term, 20\_\_  
: :  
Philadelphia Parking Authority :  
by \_\_\_\_\_, :  
Director, Enforcement : NO:

**ORDER**

AND NOW, this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_ , upon Petition filed on behalf of the Traffic Court on \_\_\_\_\_, the Court being satisfied that appropriate notices were sent to the owners and lienholders of vehicles listed in Exhibit "A," as required by Joint General Court Regulation No. 2002-\_\_\_, copies of the notices and certificates of mailing being attached to the Petition, and the said owners or lienholders not having furnished proof of valid registration and financial responsibility, or paid, or made arrangements to resolve any outstanding vehicle registration or operating privilege issues as required by 75 Pa. C.S. § 6309.2, and having failed to recover the vehicle, IT IS HEREBY ORDERED and DECREED that the Traffic Court, through its authorized agent, the Philadelphia Parking Authority, is authorized to sell at public auction the motor vehicles described in said Petition on \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_ a.m./p.m., \_\_\_\_\_, Philadelphia, PA.

Notice of said public auction shall be published once at least five (5) days before the auction in either the *Philadelphia Inquirer* or the *Philadelphia Daily News*.

Petitioner shall, after the sale, submit to the Court proof of publication and a list setting forth the names of each successful bidder for the entry of an appropriate Order directing the appropriate departments of transportation to issue Certificates of Title to the successful bidders.

IT IS FURTHER ORDERED and DECREED that the net proceeds of said sale shall be distributed as provided in Section 12 of Joint General Court Regulation No. 98-2, and any remaining proceeds shall be held for one year subject to the demands of the current owners or lienholders of record of said vehicles, as their interest may appear. If not claimed within one year, any such remaining proceeds shall be forfeited to the City of Philadelphia or utilized as otherwise provided by the President Judge of the Court of Common Pleas.

Petitioner, on behalf of the Prothonotary, shall mail to each currently registered owner and lienholder a copy of the signed pages of this order and a copy of the attached Notice of Entry of Order that applies to that person and shall file a Certificate of Service with the Prothonotary.

BY THE COURT:

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P.J.

**IN THE COURT OF COMMON PLEAS OF PHILADELPHIA COUNTY**

In RE: : Term, 20\_\_\_\_  
: :  
Philadelphia Parking Authority :  
by \_\_\_\_\_, :  
Director, Enforcement : NO:

To: (Last Known Registered Owner's or Lienholder's Name)  
(Address)  
(City, state, zip)

**NOTICE OF ENTRY OF ORDER**

YOU ARE HEREBY GIVEN NOTICE THAT the vehicle listed below will be sold at auction and your legal and equitable interest in that vehicle will be extinguished pursuant to the attached order of the Court of Common Pleas of Philadelphia County. Following sale at auction and entry of a final order by the Court, the appropriate Department of Transportation will cancel any certificates of title previously issued for this vehicle and this matter will be closed.

Vehicle Year: State and Tag Displayed:  
Vehicle Make: Vehicle Identification Number:  
Petitioner's Control Number:

**Notice Required By Exhibit "B"**

**IN THE COURT OF COMMON PLEAS OF PHILADELPHIA COUNTY**

In RE: : Term, 20\_\_  
: :  
Philadelphia Parking Authority :  
by \_\_\_\_\_, :  
Director, Enforcement : NO:

**CERTIFICATE OF SERVICE**

I HEREBY CERTIFY that today, in accordance with the terms of the Court’s order dated [date], I served copies of the Court’s order and the applicable Notice of Entry of Order on each person identified in the Notice of Entry of Order by first-class mail, postage pre-paid, to the address listed in each Notice of Entry of Order.

-  
[name]  
Philadelphia Parking Authority

Dated:

FIRST JUDICIAL DISTRICT OF PENNSYLVANIA  
COURT OF COMMON PLEAS OF PHILADELPHIA COUNTY

In RE: : Term, 20\_\_  
: :  
Philadelphia Parking Authority :  
by \_\_\_\_\_, :  
Director, Enforcement : NO:

**ORDER**

AND NOW, this            day of            , 200    , the Petitioner having identified in Exhibit A the purchasers of the impounded motor vehicles offered for sale at public auction pursuant to this Court’s Order of [date], IT IS HEREBY ORDERED and DECREED that the currently registered owners’ and lienholders’ legal and equitable interest in those vehicles is hereby extinguished, and the appropriate Department of Transportation shall cancel any certificates of title which were issued prior to this Order to other persons, and shall issue title to said vehicles in the names of those persons identified as purchasers on Exhibit A, upon completion of the proper forms and payment of the required fees. Petitioner, on behalf of the Prothonotary, shall mail to each currently registered owner and lienholder a copy of this page of this order and a copy of the attached Notice of Entry of Final Order that applies to that person and shall file a Certificate of Service with the Prothonotary.

BY THE COURT:

\_\_\_\_\_  
P.J.

**IN THE COURT OF COMMON PLEAS OF PHILADELPHIA COUNTY**

In RE: : Term, 20\_\_\_\_  
: :  
Philadelphia Parking Authority :  
by \_\_\_\_\_, :  
Director, Enforcement : NO:

To: (Last Known Registered Owner's or Lienholder's Name)  
(Address)  
(City, state, zip)

**NOTICE OF ENTRY OF FINAL ORDER**

YOU ARE HEREBY GIVEN NOTICE THAT the vehicle listed below has been sold and your legal and equitable interest in that vehicle has been extinguished pursuant to the attached final order of the Court of Common Pleas of Philadelphia County. Additional information about the sale is on file with the Court in materials appended to the Court's order. Pursuant to the attached final order, the appropriate Department of Transportation will cancel any certificates of title previously issued for this vehicle. Upon entry of the attached final order, this matter has now been closed.

Vehicle Year: State and Tag Displayed:  
Vehicle Make: Vehicle Identification Number:  
Petitioner's Control Number:

Proceeds Remaining after Sale of Vehicle:

**IF THIS NOTICE STATES THAT THERE ARE ANY PROCEEDS REMAINING AFTER SALE OF THE VEHICLE, THE PROCEEDS SHALL BE HELD BY THE PHILADELPHIA PARKING AUTHORITY FOR ONE YEAR, SUBJECT TO THE DEMANDS OF THE PREVIOUS OWNER AND ANY LIENHOLDERS OF THE ABOVE-IDENTIFIED VEHICLE. YOU MAY MAKE A CLAIM FOR RECOVERY OF THESE PROCEEDS BY PRESENTING A WRITTEN REQUEST TO THE PHILADELPHIA PARKING AUTHORITY AT 3101 MARKET STREET, PHILADELPHIA, PENNSYLVANIA 19104. ANY REMAINING PROCEEDS THAT ARE NOT CLAIMED WITHIN ONE YEAR OF THE DATE OF SALE SHALL BE FORFEITED TO THE CITY OF PHILADELPHIA.**

**Notice Required By Exhibit "C"**

**IN THE COURT OF COMMON PLEAS OF PHILADELPHIA COUNTY**

In RE: : Term, 20\_\_  
: :  
Philadelphia Parking Authority :  
by \_\_\_\_\_, :  
Director, Enforcement : NO:

**CERTIFICATE OF SERVICE**

I HEREBY CERTIFY that today, in accordance with the terms of the Court’s order dated [date], I served copies of the Court’s order and the applicable Notice of Entry of Final Order on each person identified in the Notice of Entry of Final Order by first-class mail, postage pre-paid, to the address listed in each Notice of Entry of Final Order.

-  
[name]  
Philadelphia Parking Authority

Dated: