

**FIRST JUDICIAL DISTRICT OF PENNSYLVANIA  
PHILADELPHIA COUNTY  
COURT OF COMMON PLEAS AND MUNICIPAL COURT - CRIMINAL**

**NOTICE TO THE BAR**

**RE: IMPLEMENTATION OF CRIMINAL ELECTRONIC FILING SYSTEM  
TRAINING SCHEDULE**

In accordance with the [February 6, 2013 order](#) of the Supreme Court of Pennsylvania and as provided in Philadelphia Criminal Rule 576 (c)(1), the following is to announce that the Pilot program for the electronic filing of legal papers pursuant to [Philadelphia Criminal Rule 576](#) shall commence on **Monday, May 6, 2013**.

On and after Monday, May 6, 2013, the First Judicial District of Pennsylvania's *Criminal Electronic Filing System* may be accessed on the Court's website at <http://courts.phila.gov>. Attorneys and unrepresented litigants may register for a username and password by clicking the [Civil, Criminal & Orphans' E-Filing](#) link located under the Electronic Filing Systems section of the Online Services tab. On the subsequent screen, click the [To Apply for a User Name, click here](#) link. Note: User profiles established for the Civil and Orphans' Court systems provide access to the Criminal system.

Attorney training sessions are available by reservation, on a first-come first-served basis, on the dates and times listed below. Training will be held at the Juanita Kidd Stout Center for Criminal Justice, Room 310 B training center.

To reserve a seat for training, please contact Debra Sparacino at [debra.sparacino@courts.phila.gov](mailto:debra.sparacino@courts.phila.gov) or by telephone at 215-683-7700.

**\*Limited Seating is Available**

<b>DATE</b>	<b>TIME</b>
<b>Monday, April 15, 2013</b>	12:00 p.m. to 1:30 p.m.
	2:00 p.m. to 3:30 p.m.
<b>Tuesday, April 16, 2013</b>	12:00 p.m. to 1:30 p.m.
<b>Thursday, April 18, 2013</b>	12:00 p.m. to 1:30 p.m.
	2:00 p.m. to 3:30 p.m.
<b>Friday, April 19, 2013</b>	12:00 p.m. to 1:30 p.m.
	2:00 p.m. to 3:30 p.m.

**Hon. Pamela Pryor Dembe  
President Judge  
Court of Common Pleas**

**Hon. Marsha H. Neifield  
President Judge  
Municipal Court**

**Hon. John W. Herron  
Administrative Judge  
Trial Division  
Chair, Administrative Governing Board**