

NOTICE TO THE BAR
MAJOR NON-JURY AND ARBITRATION APPEAL PROGRAMS

Effective **April 1, 2009**, all settlement conference memoranda and/or pre-trial conference memoranda presented in the Major Non-Jury and Arbitration Appeal Programs must be filed no later than ten (10) days prior to the date of the scheduled conference. The memoranda must be filed with the Complex Litigation Center, Room 622, City Hall. Memoranda may not be filed via facsimile. All Case Management Orders entered in matters filed in these programs are hereby amended, accordingly.

Effective **immediately**, any attorney or party who fails to file a pretrial settlement conference memorandum in accordance with the Case Management Order and this Notice will be subject to the imposition of sanctions as deemed appropriate by this Court.

Please direct all inquiries concerning this notice to Stanley Thompson, Esquire, director, Complex Litigation Center at (215) 686-5100.

BY THE COURT:

D. WEBSTER KEOGH
ADMINISTRATIVE JUDGE
TRIAL DIVISION

ESTHER R. SYLVESTER
SUPERVISING JUDGE
TRIAL DIVISION – CIVIL

SANDRA MAZER MOSS
COORDINATING JUDGE
COMPLEX LITIGATION CENTER