



# First Judicial District of Pennsylvania PHILADELPHIA COURT OF COMMON PLEAS

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## NEWS RELEASE

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### **First Judicial District Announces Launch of Civil E-Filing System**

**PHILADELPHIA (July 22, 2008)** – In accordance with a July 16, 2008 Administrative Order issued by Trial Division Administrative Judge D. Webster Keogh, Judicial leaders today announced that its Civil Trial Division’s Electronic Filing (“E-Filing”) System will launch on Monday, August 4 at 6:00 A.M. The system will be discretionary between August 4, 2008 and January 5, 2009. Beginning on January 5, 2009 the system will be mandatory for all parties. E-Filing is currently used by Orphans’ Court.

The civil e-filing system can be accessed through the First Judicial District’s Web site at <http://courts.phila.gov> (click on “FJD Electronic Filing System (Orphans’ and Civil)” under the On-line Services tab). To access the system, counsel and pro se parties must electronically apply for a user name and password.

In addition to announcing the launch of the Civil Trial Division's E-Filing System, Judicial leaders today also announced that a new e-filing center will open in 127 City Hall on July 28 to help pro se litigants, solo practitioners and others who might not have access to computers register in order to get their cases e-filed when the system commences.

"We are confident that members of the Philadelphia Bar and others who work on cases in the city will welcome our user-friendly e-filing system," said Judge Keogh. "It is easy to use, and will save parties time and money on printing, copying, filing services and mailing costs."

E-Filing is the process of transmitting documents and other information to the court through electronic media rather than on paper. Through e-filing, parties will send and receive documents, pay filing fees, notify other parties, receive court notices and retrieve court information. About 2,000 people have signed up as users of the system to date, and more than 1,000 attorneys have attended the court's e-filing seminars.

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