

First Judicial District SEPTA Strike Contingencies

As you are aware, there is a possibility of a SEPTA strike affecting buses and subways on Monday, October 31, 2005, at 12:01 AM.

As indicated previously, the Deputy Court Administrators and Directors will be responsible to ensure that the managers and supervisors who report to them have made appropriate arrangements with the employees.

Ultimately, it is the individual employee's responsibility to arrive at work on time, to work a full day, and to arrange for their transportation home. Consistent with City policy, employee absences citing transportation difficulties are not acceptable. Supervisors may arrange for flexible schedules between the hours of 7:00 AM and 7:00 PM. Pre-scheduled leave will not be denied.

The First Judicial District (FJD) is coordinating strike contingency planning with the City administration. The plans include these features, among others:

- **Additional Parking, Maximizing Use of City Vehicles, and Car-pool Coordination** – A list of free on-street and off-street parking sites is included in this correspondence (First-come, First-served basis). An employee survey form is also provided for possible use by supervisors and managers in organizing employee car-pools. During interruptions in SEPTA services, van and car-pools may stop in bus zones to board or discharge passengers. All other parking laws will be strictly enforced.
- **Shuttle Service** – Shuttle services with parking are available – for employees with City identification cards – from five locations: 1) At the foot of S. Broad St. near the old Navy Yard; 2) Memorial Hall in West Fairmount Park; 3) Piers 31-34 on Delaware Ave. south of Spring Garden Street; 4) northeast corner of South Broad St. and Washington Ave.; and 5) Poplar Street between 8th and 9th Sts. In addition there will be two other shuttle pick up points without parking: 1) Southeast corner of Broad Street and Oregon Ave. and 900 Spring Garden St. Details about the shuttle service routes and rules accompany this communication.
- **Accommodations for Cyclists** – Extra bike racks will be available at the Municipal Services Building (MSB) concourse level for cyclists.
- **Regional Rail Line Accommodations** – Express trains will make more stops within the city. SEPTA intends to arrange for special ticket collection practices. In the past, tickets have been collected on either inbound or outbound trains.
- **Communication** – Employees are encouraged to monitor developments through local television and radio news stations particularly KYW radio, cable television channel 64, and the city www.phila.gov and FJD <http://courts.phila.gov> web sites.
- **Juror Accommodations** – Prospective jurors will be permitted to ride the City's Shuttle Service (above) by showing the van driver their Summons at one of the pick-up points. At the end of the day, they need only show their juror check, attendance voucher or summons. Jurors who have been impaneled (chosen) for cases will receive help, starting with their second day, through the office of David Wasson, Deputy Court Administrator, Trial Division, Criminal Section.

For the convenience of employees who do not have easy access to the Homepage, Supervisors should print and post this alert.

Free On-Street and Off-Street Parking

Center City Locations	Side	Number of Spaces
Front Street, Spring Garden to Callowhill	E.S.	32
2 nd St, Spring Garden to Willow	E.S.	32
5 th St, Spring Garden to Willow	W.S.	21
6 th St, Spring Garden to Willow	W.S.	32
8 th St, Spring Garden to Willow	W.S.	30
18 th St, Race to Vine	W.S.	20
23 rd St, Market to Race	W.S.	45
Arch St, 5 th to 6th	B.S.	40
Chestnut St, Front to Columbus Blvd.	N.S.	15
Columbus Blvd., Market to Lombard	B.S.	300
JFK Blvd, 20 th to Schuylkill Ave.	S.S.	75
Spring Garden St, Front to 2nd	N.S.	8
Spring Garden St, 5 th to 6 th	B.S.	33
Spring Garden St, 6 th to 9th	N.S.	39
Vine Street, Columbus Blvd. - Water	B.	16
Fairmount Park Locations	Side	Number of Spaces
Aquarium Drive, Kelly Drive to Art Museum	B.S.	250
Lemon Hill Drive, Kelly Drive to Sedgely Drive	B.S.	125
West River Drive, Riverside Parking Areas	Lots 1-5	237
Parking Lot – Owner	Capacity	Available
6 th St, North, (Between Poplar & Girard) Lot #2 – City	150	150
Ridge & Brown Sts. - City	125	50
7 th St, North (Between Poplar & Girard) Lot #1 – City	150	100
7 th St, North (Between Poplar & Girard) – City	150	75
2 Lots North of Poplar (between 8 th & 9 th) - City	300	300

First Judicial District of Pennsylvania Transportation Emergency Employee Survey

Court /
Division _____

Department _____ Collection Point: _____

Employee Information:

Name: _____
(Last) (First)

Your Home
Zip Code: _____

Major Street Intersection Near Your Home: _____

Work
Phone: (215) _____ Home Phone: () _____

In anticipation of a possible strike by SEPTA'S City Transit Division on October 31, 2005, Court departments will try to provide assistance to employees who request it by finding partners for ride-sharing to and from work.

1) Do you wish your department's management to try to find other City employee with whom you may share a ride?

YES I want assistance _____

NO I don't want assistance _____

2) If you checked "NO" above, you are finished. Please make sure that your name and department are filled in and turn in this form at the collection point listed at the top of the form.

3) If you checked "YES" above, please indicate whether you would be a driver, passenger, or either one.

Driver: _____ Passenger: _____

Either: _____

4) Normal Work Hours: _____ to _____

Arrive Work: _____ : _____ AM _____ PM _____ Leave Work: _____ : _____ AM _____ PM _____

5) If management could accommodate, what different hours would you be willing and able to work during a transit strike?

Arrive Work: _____ : _____ AM _____ PM _____ Leave Work: _____ : _____ AM _____ PM _____

CITY OF PHILADELPHIA EMPLOYEE SHUTTLE INFORMATION

TO BE POSTED

The City of Philadelphia will shuttle City employees during a transit strike from several remote locations to the Municipal Services Building in the morning, and provide a return shuttle in the afternoon and evening.

Shuttle Pickup Points with Parking

There will be four shuttle pickup points with associated parking, as follows:

1. At the foot of S. Broad St., near the old Navy Yard. Headed South toward the Navy Yard, turn left (East) just before the gates, into the lot.
2. Northeast corner of S. Broad St. and Washington Avenue. [Note: the shuttle from the foot of S. Broad St. will stop at this location.]
3. Memorial Hall in West Fairmount Park. Park along N. Concourse Drive, the road directly in front of Memorial Hall.
4. Piers 31-34 on Delaware Avenue just south of Spring Garden St. Park on the pier.
5. Poplar St. between 8th and 9th Sts.

The City will provide parking control attendants in the morning, and periodic Police checks, but it is NOT RESPONSIBLE FOR THE SECURITY OF YOUR VEHICLE WHILE IT IS PARKED IN THE DESIGNATED AREAS.

In addition, there will be two other shuttle pickup points, but without parking, as follows:

1. SE corner of Broad St. and Oregon Avenue.
2. 900 Spring Garden Street.

Shuttle Routes and Stops

- Route 1 – From the foot of S. Broad St. Will stop for passengers at the SE corner of Broad St. and Oregon Avenue, and at the NE corner of Broad St. and Washington Ave. Then directly to front of the MSB.
- Route 2 - From in front of Memorial Hall directly to front of the MSB.

- Route 3 – From Piers 31-34 on Delaware Ave. Will stop for passengers at 900 Spring Garden St. Then to the front of the MSB.
- Route 4 – From 9th and Poplar Sts. directly to MSB.

Rules for Use of Shuttle

1. Shuttle bus service will begin at 6:30 AM and end at 9:30 AM and will resume again from 3:00 PM to 7:00 PM. Shuttles will depart from designated areas when buses are filled.
2. Employees must show their City I.D. each time they board a shuttle vehicle. No one may ride the shuttle without appropriate I.D.
3. Shuttles will not make any stops or pick-ups other than those designated above. No exceptions.
4. Return trips to the parking lots will begin at 3:00 PM. Boarding will be in front of the MSB only.
5. Last shuttle returning to the parking lots will begin boarding at 7:00 PM in front of the MSB.

When Shuttles are not Operating

Employees having special circumstances such as half-days or doctor's appointments must make arrangements with their individual departments to return to the lots during the shuttle's off-duty hours. Although employees are normally responsible for making their own way back to their cars at times when the shuttle is not operating, transportation to parking areas will, if possible, be made available by each department in emergency cases.



PHILADELPHIA PARKING AUTHORITY

Off Street Parking

PPA operates off-street parking lots and garages throughout the city with varying hourly rates. Some of these are listed below.

Convention Center / City Hall / Gallery Mall

[Parking Plaza Garage](#)

801 Filbert Street

[The AutoPark at the Gallery Mall](#)

Market Street East

[The AutoPark at JFK Plaza](#)

15th & Arch Streets

[The AutoPark at City Center](#)

15th & Arch Streets

[Philadelphia Gateway Parking Garage](#)

1540 Vine Street

[The AutoPark at Jefferson](#)

10th & Ludlow Streets

Historic District / Waterfront / Olde City

[8th & Chestnut Streets](#)

[The AutoPark at Olde City](#)

2nd & Sansom Streets

[The AutoPark at Independence Mall](#)

5th & Market Streets

Parkway Museums

[19th and Callowhill Streets](#)

Rittenhouse Square

[20th & Sansom Streets](#)

Outlying Areas

[Ruth and Clearfield](#)

[Germantown & Venango](#)
3601 Germantown Avenue

[Girard & Marshall Streets](#)
982 North 6th Street

[Fern Rock Rail Station Parking Lot](#)
10th & Nedro Streets

[Arrott & Griscom Streets](#)
4667-83 Griscom Street

[Torresdale Rail Station Parking Lot](#)
4900 Grant Avenue

[Fox Chase Rail Station Parking Lot](#)
500 Rhawn Street

[Ryers Rail Station Parking Lot](#)
614 Cottman Avenue

[Kinney AirPark](#)
7600 Essington Avenue