



To: ALL JUDGES OF THE COURT OF COMMON PLEAS

**From: FREDERICA A. MASSIAH-JACKSON
PRESIDENT JUDGE, COURT OF COMMON PLEAS**

**Subject: ELECTION DAY JUDICIAL ASSIGNMENTS
2003 General Election - Tuesday, November 4, 2003**

ORDER

AND NOW, this 18th day of September, 2003, the following Election Court assignments are made, which shall supersede other assignments, during the scheduled Election Court hours only:

The Judges assigned to Divisional Courts are expected to discharge their regular assignments during that day excepting during the hours assigned to Election Court duties.

All assignments to the Divisional Election Court are made on a seniority basis. No substitutes will be provided by the President Judge. In the event of a personal emergency, the assigned judges must arrange for substitutes with any judge not assigned herein. If substitutions are made, the information must be provided to the Office of the President Judge as soon as possible.

I. **CENTRAL ELECTION COURT - Courtroom 643, City Hall**

Courtroom 643, City Hall, will be the central location for all records of the Registration Division, Board of Elections and the Prothonotary. Central Election Court will convene at 7 AM and will remain open continuously until 10 PM. (Phone: 215-686-3593)

Judges assigned to the Central Election Court will have jurisdiction over all election matters. The Central Election Court will also entertain Voter registration/binder issues for voters who reside in areas which do not have a convenient Divisional Election Court. No judge who is not assigned to Central Election Court shall take any action with respect to any election matter, except as set forth in Paragraph II, Divisional Court, unless prior approval is obtained from the President Judge. The assigned Central Election Court Judges shall provide their regularly assigned court reporter and their personal tipstaff to assist them in their Election Day duties.

	<u>Judge</u>	<u>Court Reporter</u>
7 AM to 2:30 PM	Honorable Benjamin Lerner	Sharon West
2:30 PM to 10 PM	Honorable Harold M. Kane	Kim Kendall

The Committee of Seventy has requested that we ask judges to remind voters to re-register. Some voters incorrectly assume that an Election Day Order from a judge permitting them to vote at a particular election also restores their names to the binders. This is not the case. Registration forms will be available in each Divisional Court and judges should advise voters that they can complete their registration immediately by filling out registration forms. The forms will subsequently be picked up from each Divisional Court by representatives of the Registration Commission.

II. DIVISIONAL ELECTION COURT - POLICE DISTRICTS

The Divisional Courts are established for the sole purpose of receiving oral applications of any voter asserting that his/her registration card is not in the registration binder at the polling place, and are limited in jurisdiction to this single function, that is, to order election officers to receive the vote of the applicant if the Court, after a non-record hearing, determines that an error has been committed in denying a citizen the right to vote. An applicant may appeal the denial of the right to vote to the Central Election Court where a record hearing will be held.

Judges assigned to the Divisional Courts shall not take any action with respect to any other election matter, which are within the jurisdiction of Central Election Court.

The necessary clerical personnel and records for the Divisional Courts will be furnished by the Prothonotary and the Board of Elections. The assigned judge(s) shall provide their personal tipstaff to assist them in their Election Day duties. Judges must wear robes while serving in any Election Court.

1st District - 24th and Wolf Streets

7 AM to 1:30 PM	Hon. Karen Shreeves-Johns
1:30 PM to 8 PM	Hon. Sandy L.V. Byrd

3rd District - 11th and Wharton Streets

7 AM to 1:30 PM	Hon. Annette M. Rizzo
1:30 PM to 8 PM	Hon. Richard J. Gordon, Jr.

5th District - Ridge Avenue & Cinnaminson Street

7 AM to 1:30 PM Hon. Sheila Woods-Skipper
1:30 PM to 8 PM Hon. Willis W. Berry, Jr.

7th District - Bustleton Avenue & Bowler Street

7 AM to 1:30 PM Hon. Paul P. Panepinto
1:30 PM to 8 PM Hon. Peter F. Rogers

8th District - Red Lion and Academy Roads

7 AM to 1:30 PM Hon. James Murray Lynn
1:30 PM to 8 PM Hon. Gary F. DiVito

12th District - 65th and Woodland Avenue

7 AM to 1:30 PM Hon. Lisa M. Rau
1:30 PM to 8 PM Hon. Lillian Harris Ransom

14th District - Germantown Avenue & Haines Street

7 AM to 1:30 PM Hon. Patricia A. McInerney
1:30 PM to 8 PM Hon. Gwendolyn N. Bright

15th District - Harbison Avenue & Levick Street

7 AM to 1:30 PM Hon. M. Teresa Sarmina
1:30 to 8 PM Hon. John J. O'Grady, Jr.

16th District - 39th Street & Lancaster Avenue

7 AM to 1:30 PM Hon. Rosalyn K. Robinson
1:30 PM to 8 PM Hon. Joyce S. Kean

18th District - 55th and Pine Street

7 AM to 1:30 PM Hon. Amanda Cooperman
1:30 PM to 8 PM Hon. John Milton Younge

19th District - 61st and Thompson Streets

7 AM to 1:30 PM Hon. Marlene F. Lachman
1:30 PM to 8 PM Hon. Albert John Snite

22nd District - 17th Street and Montgomery Avenue

7 AM to 1:30 PM Hon. Shelley Robins New
1:30 PM to 8 PM Hon. Joan A. Brown

24th District - Whitaker and Erie Avenue

7 AM to 1:30 PM Hon. Renee Cardwell Hughes
1:30 PM to 8 PM Hon. Nitza Quinones Alejandro

35th District - York Road & Champlost Street

7 AM to 1:30 PM Hon. Barbara A. Joseph
1:30 PM to 8 PM Hon. Matthew D. Carrafiello

III. STANDBY ASSIGNMENTS

Judges with standby assignments may only be called upon by the President Judge to preside in either Election Court, 643 City Hall, or to replace one of the judges assigned to the Divisional Courts in the event of unforeseen events. All of the standby judges must be available between the hours of 7 AM and 10 PM either in their chambers or at home.

Honorable Gary S. Glazer
Honorable Gregory E. Smith
Honorable Arnold L. New
Honorable Joseph I. Papalini
Honorable Anne E. Lazarus
Honorable Thomas Dempsey
Honorable Howland W. Abramson

IV. ELECTION BOARD PETITIONS

Petitions (**original and two copies**) to Fill Vacancies in Election Boards (judge of election, majority inspector, minority inspector) must be filed with the Clerk of Quarter Sessions (Room 310, Criminal Justice Center, 1301 Filbert Street, Philadelphia, PA.) before 3:00 p.m. Wednesday, October 22, 2003.

A hearing on the Petitions to Fill Vacancies in Election Boards will be held in Courtroom 643 City Hall, on Wednesday, October 29, 2003, at 10:00 a.m., President Judge Frederica A. Massiah-Jackson presiding.

V. OFFICIAL ELECTION COUNT

The official election count will commence on Friday, November 7, 2003, at 9:30 a.m., at Riverview Place, 6th Floor, Delaware Avenue and Spring Garden Street, Philadelphia, Pennsylvania.

*This Election Schedule is available on the First Judicial District Web Site at:
[HTTP://COURTS.PHILA.GOV](http://COURTS.PHILA.GOV).

BY THE COURT:

\s\

FREDERICA A. MASSIAH-JACKSON, P.J.