

PHILADELPHIA COURT OF COMMON PLEAS  
MOTION COURT COVER SHEET

Control Number:

(Responding parties must include this number on all filings)

FOR COURT USE ONLY

ACTION ASSIGNED TO JUDGE:

*Do not telephone judge for status.*

\_\_\_\_\_ Term, \_\_\_\_\_

No. \_\_\_\_\_

Name of Filing Party:

(Check one)  Plaintiff  Defendant  
(Check one)  Movant  Respondent

vs.

Type of Motion: \_\_\_\_\_  
Response due: \_\_\_\_\_  
**OR**  
Response to: \_\_\_\_\_

Has another motion been decided in this case?  Yes  No

If yes, identify the Judge: \_\_\_\_\_

Is another motion pending?  Yes  No

If yes, identify motion and Judge: \_\_\_\_\_

CASE STATUS (answer all questions)

I. Is this case:

A. DAY BACKWARD (Jury cases only)

Name of Judicial Team Leader: \_\_\_\_\_

Date of:  Settlement Conference \_\_\_\_\_  
 Trial Date \_\_\_\_\_  Other \_\_\_\_\_

B. DAY FORWARD (Jury Demand & Fee Paid)

Name of Judicial Team Leader: \_\_\_\_\_

Applicable Motion Deadline: \_\_\_\_\_

Has deadline been previously extended by the Court:  
 Yes  No

C. NON JURY

Date Listed: \_\_\_\_\_

D. ARBITRATION

Arbitration date: \_\_\_\_\_

E. ARBITRATION APPEAL

Date Listed: \_\_\_\_\_

F. OTHER:

Date listed: \_\_\_\_\_

I verify the answers above to be true and correct and understand that sanctions may be imposed for inaccurate or incomplete answers.

\_\_\_\_\_  
(Attorney Signature)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Attorney I.D. No.)

II. OTHER PARTIES

(Name, address and telephone number of all counsel of record and unrepresented parties. Attach a stamped addressed envelope for each attorney of record and unrepresented party.)

I certify that all parties listed above will receive a copy of this Motion/Petition immediately upon filing.

*If needed, use separate sheet to answer*

**This Motion will be forwarded to the Court after the Response Date. No extension of the Response Date will be granted even if the parties so stipulate.**