



Citizens' Guide to Court Procedure - Adoptions

Disclaimer: Court staff is not permitted to provide legal advice. To receive legal advice, you should contact a licensed attorney. The phone number for the Philadelphia Bar Association Legal Referral and Information Service is 215-238-6333. Nothing in this publication is meant to be construed as legal advice.

1. The Adoption Branch of Philadelphia Family Court handles all of the filings and processing of termination of parental rights petitions and finalization of adoption matters. In addition, we handle requests from adoptees seeking to locate their biological parents.
2. All pleadings are filed at 1801 Vine Street, Room 332, Philadelphia, PA 19103. The original pleading is assigned a docket number. This docket number should be referenced in all subsequent filings.
3. Local Rule 15.1(1) mandates the use of pre-printed forms for all adoption pleadings. These forms can be obtained at 1801 Vine Street, Room 332, Philadelphia, PA 19103.
4. Fees and Costs:

Report of Intention to Adopt	\$291.00
Petition for Adoption	\$216.00
Registration of Foreign Birth	\$204.00
Gestational Carrier Petition	\$204.00
Certification of Adoption	\$30.00
Certification of Termination Decree	\$30.00
Request for Limited (Non-Identifying) Information	\$50.00
Request for Identifying Information	\$150.00

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