

**PHILADELPHIA COURT OF COMMON PLEAS  
ORPHANS' COURT DIVISION  
MOTION COVER SHEET**

<b>FOR COURT USE ONLY</b>
ASSIGNED TO JUDGE: _____
DATE: <i>Do not telephone Judge for status. Do not send Judge courtesy copies.</i>

Estate of: \_\_\_\_\_

Type of Estate: \_\_\_\_\_

O.C. No. \_\_\_\_\_ of \_\_\_\_\_

Name of Filing Party: \_\_\_\_\_

(Check one)     Moving Party     Responding Party

Type of Motion or Document: _____ _____	C. Has another motion been decided in this case? <input type="checkbox"/> Yes <input type="checkbox"/> No Is another motion pending? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, identify the judge, and/or the status of the motion(s).	
A. Is Notice Required? <input type="checkbox"/> No <input type="checkbox"/> No. All required waivers are attached. <input type="checkbox"/> Yes. Copy of notice and certification attached. Date of Notice: _____ Response Date: _____	<b>D. OTHER PARTIES</b> (Name, address and <b>telephone number</b> of all counsel of record and unrepresented parties. If needed use separate sheet.)          <b>Attach a stamped addressed envelope for each attorney of record and unrepresented party.</b>	
B. If Citation is Requested: 1. Was Citation Against Instant Respondent previously issued? <input type="checkbox"/> Yes <input type="checkbox"/> No 2. If yes, was it served? <input type="checkbox"/> Yes. No additional citation is necessary. Notice is required. <input type="checkbox"/> No. Explain why it was not served.		
By filing this document and signing below, the moving or responding party certifies that no notice was required, or that this motion/petition/response, along with all documents filed, were served upon all counsel and unrepresented parties, in accordance with Phila. O.C.R. 1.2.A. Furthermore, the moving or responding party verifies (subject to the penalties of 18 Pa. C.S. §4904 relating to unsworn falsification to authorities) that the answers made herein are true and correct and understands that sanctions may also be imposed for inaccurate or incomplete answers.		
_____ (Attorney Signature/Unrepresented Party)	_____ (Print Name)	_____ (Attorney I.D. No.)

**This Motion will be forwarded to the Court after the Response Date,  
or immediately if no notice is required.**

By filing this document and signing below, the moving party certifies that this motion/petition, along with all documents filed in the Motions Program, will be immediately served upon all counsel and unrepresented parties, in accordance with Phila. Civil Rule \*206.1(C). Furthermore, moving party verifies that the answers made herein are true and correct and understands that sanctions may be imposed for inaccurate or incomplete answers.

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*(Attorney Signature/Unrepresented Party)*

*(Print Name)*

*(Attorney I.D. No.)*